

CASA GRANDE ELEMENTARY SCHOOLS

220 West Kortsen Road
Casa Grande, Arizona

The Governing Board of the Casa Grande Elementary School District No. 4 met Tuesday, October 13, 2020, at 6:00 p.m., in the Governing Board Room, Elementary Administration Building, 220 West Kortsen Road, Casa Grande, Arizona.

1.01 **Call to Order:**

President Snider called the meeting to order at 6:02 p.m.

1.02 **Roll Call:**

Present:

Rachel Hernandez
Jerold Stabley
Gilberto Mendez
David Snider, President
Judee Jackson

JoEtta Gonzales, Ed.D., Superintendent
Tom Wohlleber, Chief Financial Officer
Lisa Bradshaw, Director
Brenda Tijerina, Director
Jennifer McClintic, Director
Robert Quinones, Director
Joseph Leon, Director
Sherrie Gill, Executive Assistant

Also Present:

Reporter: Gabrielle Ontiveros
Casa Grande Dispatch

See Exhibit 1

1.03 Mr. Snider led the Pledge of Allegiance.

1.04 A moment of silence was observed.

2.01 **Agenda Adoption:**

Mrs. Jackson moved that:

"The agenda be accepted and adopted, as presented."

Mr. Mendez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Jerrold Stabley	X	

3.01 Mr. Snider called for objections from Board members, staff, and the public regarding consent agenda items.

Mr. Stabley moved that:

"The agenda items marked with an asterisk, be approved and/or ratified."

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Jerrold Stabley	X	

*3.02 The minutes of the September 8, 2020 Special Meeting (Study Session) were approved by the Governing Board.

*3.03 The minutes of the September 8, 2020 Regular Meeting were approved by the Governing Board.

*3.04 The minutes of the September 29, 2020 Special Meeting were approved by the Governing Board.

*3.05 The following certified personnel actions were ratified by the Governing Board:

Authorization to Employ an Additional Second Grade Teacher for CGOLA: Administration seeks Board authorization to employ an additional teacher for second grade so all of the students can be immediately accepted into CGOLA. The Board authorized the employment of an additional second grade teacher for CGOLA.

Authorization to Issue Stipend to Scott Raymond as Principal Designee of CG Online Academy (CGOLA): In recognition of the extra responsibilities Mr. Raymond has assumed with the principal leadership role of the CGOLA, the administration

requests authorization to issue a stipend which represents the difference between an elementary principal and a middle school principal's salary at the minimum placement on the salary schedule. The Board authorized the stipend as presented.

Issuance of Replacement Certified Teacher Contract: While we have been in distance learning mode, Cathy Moore has supported the music program on a district-wide basis working at all nine elementary schools on an extremely tight schedule without breaks. Administration would like to compensate Mrs. Moore for her plan time and authorization is sought to issue a replacement 6/5 contract for the balance of the school year. The Board authorized compensation for Mrs. Moore as proposed.

Authorization to Employ Additional School Counselor for Ironwood Elementary School: Ironwood school was selected from the FY 21 School Safety Program Waitlist for funding to support the employment of a certified School Counselor or school worker. The Board authorized the employment of an additional school counselor for Ironwood Elementary School as proposed.

Request for Extended Leave of Absence: Mr. Sean Crawford, Villago Middle School, October 21-March 15, 2021. The Board authorized the Leave of Absence requested by Mr. Crawford.

Authorization to Compensate Certified Staff for Missing 30-Minute Duty-Free Lunch: The Governing Board authorized compensating certified staff for missing their 30-minute duty-free lunch break.

Approval of Professional Growth Supplemental Agreements: The Governing Board approved the professional growth supplemental agreements, representing column changes on the certified schedule, for the identified staff, effective October 30, 2020.

Reallocation of Staff to CGOLA, Approval of Hard-to-Fill Stipends, and Compensation for Work During Fall Break: The Governing Board approved the reallocation of eight teachers to CGOLA, prorated hard-to-fill stipends, and supplemental contractual pay for working two days during fall break in preparation for their new positions.

Approval of Stipend for District JOM Coordinator: The Governing Board approved the JOM stipend in the amount of \$2500.00 be paid in two installments to the District JOM Coordinator, as proposed.

Authorization for Extra Duty, Extra Pay Stipends for Math Coach Support at Palo Verde and Desert Willow: The Governing Board approved the stipends as proposed.

Request to be Released from Special Services Employee Contract Effective October 12, 2020: Mrs. Donna Samoge, School Nurse, Palo Verde.

Ratification of Certified Personnel Employment, 2020-21:

Employee	Position	Campus/Dept.
Duenas, Jenny	3rd Grade	CGOLA

Ratification of Certified Personnel Resignations:

Employee	Position	Campus/Dept.	Effective
Alexander-Ruetz, Emily	6th/7th Social Studies	CGMS	10/9/2020
Florio, Danielle	Nurse	Desert Willow	9/11/2020
Jones-Baer, Dawn	Nurse	Cactus	10/27/2020
Kasper, Kim	Elementary Literacy Coach	Saguaro	10/8/2020
Samoge, Donna	Nurse	Palo Verde	10/12/2020

Ratification of Reclassification of Certified Personnel:

Employee	New Position	Campus/Dept.
Sturgeon, Kathryn	2nd Grade	CGOLA
Whittle, Aaron	Controller	Financial Svcs.

*3.06 The following classified personnel actions were ratified by the Governing Board:

Employment of Stacy Howell as Director of Talent Acquisition and Employee Services: The Governing Board approved the issuance of a contractual agreement and cell phone addendum to Mrs. Howell, as proposed.

Approval of One-Time Longevity Hourly Increases for Classified Staff in Pay Grades 106-112: The Governing Board approved the proposed hourly rate increases effective November 8, 2020, as proposed.

Authorization to Offer Employment and Referral Incentives for Transportation Department: The Governing Board approved the referral and employment incentives for school bus driver, as recommended.

Stipend for Implementation of the Fresh Fruits and Vegetable Program: The Governing Board approved the previously-issued annual stipend, payable throughout the school year, be provided to Tiffany Lankford in recognition of the added responsibilities of administering the Fresh Fruits and Vegetable program, as proposed.

Authorization to Reclassify Ironwood Café Assistant to a Cook Position: The Governing Board approved the reclassification of the Ironwood café assistant position to a cook position effective October 19, 2020, as recommended.

Retirement Notice and Approval of Retirement Benefits Effective December 31, 2020: Ms. Diana Limon, Administrative Assistant, CGMS.

Retirement Notice and Approval of Retirement Benefits Effective June 30, 2021: Mrs. Jocelyn Krukow, Human Resources Technician, Talent Acquisition & Employee Services.

Ratification of Additional 10-Month Custodial Position: The Governing Board ratified the employment of a 10-month custodian.

Ratification of Additional Student-Specific Health Technician at McCartney Ranch Elementary School: The Governing Board ratified the administration's employment of an additional student-specific health technician at McCartney Ranch to assist with the needs of a medically fragile student, as proposed.

Ratification of Associate Instructor Employment in Lieu of Special Education (Resource) Teacher at Cactus Middle School: The Governing Board ratified the employment of Mr. Kinnard in the capacity of associate instructor.

Ratification of Employment of Education Assistant – English Language at McCartney Ranch Elementary School for Balance of SY 2020-21: The Governing Board ratified the employment of the education assistant beginning October 19, 2020.

Ratification of Temporary Nutrition Services Staffing at Evergreen and Ironwood Schools: The Governing Board ratified the administration actions for the temporary staffing at Evergreen and Ironwood schools, as presented.

Classified Personnel Resignations:

Employee	Position	Campus/Dept.	Effective
Avila, Anhelica	Sub Bus Driver Trainee	Transportation	10/5/2020
Benitez, Brianda	KinderSteps	Palo Verde	10/9/2020
Nery, Yanai	Cafe Assistant	Cactus	9/29/2020
Newberg, Gary	Education Specialist	Desert Willow	9/25/2020
Ramirez Gutierrez, Mercedes	Special Education Specialist	Mesquite	9/18/2020
Rodriguez, Rose	Noon Assistant	Villago	9/4/2020
Rodriguez, Victoria	Special Education Specialist	McCartney Ranch	9/25/2020
Yniguez, Angel	Accounting and Grants Specialist	Financial Services	9/25/2020

Classified Personnel Employment:

Employee	Position	Campus/Dept.
Carlisle, Grace	Office Specialist	Facilities
Espinoza, John	Education Specialist-Inclusive Education	CGMS
Howell, Stacy	Director Talent Acquisition & Emp. Svc.	District Office
Peterson, Lauren	Education Assistant-Alternative Placement	Cactus
Silva, Whitney	Extra Duty: Associate Instructor	Mesquite
Virgen, Michelle	Cafe Assistant	Cholla

Reclassification of Classified Personnel:

Employee	New Position	Campus/Dept.
Bojorquez, Candice	Associate Instructor	CGMS
Branum, Stefanie	Associate Instructor	McCartney Ranch
Chavez-Barajas, Martina	Custodian - P.M.	Ironwood
Clegg, Kristy	Education Specialist-Inclusive Education	Cactus
Garcia Salgado, Maria	Custodian - P.M.	McCartney Ranch
Houston, Denver	Extra Duty: Associate Instructor	CGMS
Kinnard, Xan	Associate Instructor	Cactus
Ledezma, Maria Guadalupe	Custodian - Midday	Saguaro
Maldonado Cortes, Esther	Administrative Assistant	Leadership & Engagement
Martinez, Tina	Custodian - P.M.	McCartney Ranch
Negrete, Karen	Extra Duty: Associate Instructor	McCartney Ranch
Perry, Jamie	Early Education Assistant	ECLC
Quintana, Gloria	Office Specialist	Teaching & Learning
Ramirez, Reyna	Custodian - P.M.	Cholla
Retzlaff, Kendall	Extra Duty: Associate Instructor	McCartney Ranch
Saiz, Joseph	Custodian - Day	Cactus
Seidenstricker, Alice	Custodian - P.M.	Mesquite
Storey, Tatiana	Cafe Site Manager	Mesquite
Torres, Juanita	Custodian - Day	Evergreen
Winters, Daniel	Custodian - P.M.	Cholla

*3.07 The student activities report for September, 2020 had been provided to Board members prior to the meeting.

- *3.08 The financial report for September, 2020 had been provided to the Board prior to the meeting.
- *3.09 The vehicle status report for September, 2020 had been included in the Board's information.
- *3.10 The vehicle maintenance report for September, 2020 had been included in the Board's information.
- *3.11 The weekly enrollment summaries for September 9, September 16, September 23, September 30, and October 7, 2020, had been provided to Board members prior to the meeting.
- *3.12 The vouchers presented at the meeting, listed in Exhibit 2, were approved by the Governing Board.
- *3.13 A memorandum from Mr. Wohlleber regarding the purchase of an 84 passenger bus was provided to Board members prior to the meeting. Board members authorized the use of MESC Contract #18F-RWC-0904 for the purchase of a new 2021 International rear engine 84 passenger bus from RWC International in the amount not to exceed \$171,960.71, which includes all applicable costs, as proposed.
- *3.14 A copy of the Revised Exempt Employee Salary Schedule was provided to Board members prior to the meeting. Board members adopted the revised exempt employees' salary schedule for FY 2020-21, as proposed.
- *3.15 A copy of the revised Supplemental Certified Salaries was provided to Board members prior to the meeting. Board members approved the revised supplemental certified salaries recap for FY 2020-21, as presented.
- *3.16 Revised wording for regulations GBGB-R, JICA-RB, KI-RB: Because these are regulations, they are presented for the Board's knowledge and information only. There is no need for Board approval.

4. Audience with Groups or Individuals:

- 4.01 A proclamation declaring the month of October as National Principals' Month had been shared with Board members prior to the meeting. October is designated annually as National Principals' Month to recognize the essential role that principals play in school achievement and student success. A nationwide celebration of the principalship, National Principals Month is an initiative of the National Association of Elementary School Principals (NAESP), the National Association of Secondary School Principals, and other national organizations dedicated to school leadership.

- 4.02 A proclamation declaring the month of October as Alpha Delta Kappa (ADK) month had been shared with Board members prior to the meeting. The organization recognizes women who have proven themselves to be strong, efficient, professional teachers; to build fraternal fellowship with high standards of education; to assist in strengthening the status of the teaching profession; to sponsor scholarships and altruistic programs; and to cooperate with community projects. The proclamation was signed and disseminated throughout the District.

Two members, Nancy Harrison and Barbara Sundust, were acknowledged. As members of ADK, they want to give back and part of their mission is to support teachers and the community as well.

5. **Call to the Public**

There were no requests from the public.

Mrs. Jackson asked to be able to take this time to express to the Superintendent, Executive Board and staff for all the hard work that has been put into decisions during these times with COVID.

Board members extended congratulations to the Palo Verde team for achieving A+ status.

6. **Items for Action/Discussion**

- 6.01 The Superintendent recommended the Board accept the following donations:

United Way donated 2,000 adult disposable masks to the District.

Arizona Complete Health donated 200 adult and 400 children cloth reusable facemasks, at an approximate value of \$1,500.

Mrs. Cordova at Desert Willow had a Donors' Choose project funded in the amount of \$427.

Ms. Canavan received a donation from the Auerbach family of wipes, pull-ups, snacks, nursing gloves, 2-32 oz. bottles of hand sanitizer, art supplies, water bottles, laminating sheets, Velcro, cardstock, and clothes for students in need.

Casa Grande Family Dentistry donated toothbrushes to the Desert Willow school nurse for distribution to students.

Ms. Welch donated a Go-Go Elite Traveller 3-Wheel School to Evergreen to be used as a "book train".

Ironwood Village donated school supplies with an estimated value of \$130 to Mesquite Elementary.

Mr. Stabley moved that:

“The donations be accepted, as read.”

Mrs. Jackson seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Jerrold Stabley	X	

6.02 Statute requires each Arizona school district to hold an annual meeting between September 1 and October 31 during which reports are provided on capital improvements funded through bonding and on the expenditure of budget override funds. A memorandum from Mr. Wohlleber summarizing the capital improvements financed through bonds and the use of override funds was included in the Board’s information.

Mr. Wohlleber provided a presentation with regard to the expenditure of budget override and bond funds. During the 2019-20 fiscal year, the District’s Maintenance & Operations (M&O) override amounted to \$3.99 million. Priorities for the M&O override funding include: maintaining class sizes within District-established guidelines, recruit and retain highly effective teachers and staff, and retaining current staffing levels. The M&O override is in effect for seven years beginning with the 2019-20 fiscal year with 1/3 phase-downs in years six (2024-25) and seven (2025-26).

Bond expenditures include school construction as well as furnishings and equipment, facility improvements, safety and technology at a cost of \$40 million, school buses at a cost of \$4.66 million. Bond capacity utilized is \$40.14 million, leaving a remaining bond capacity in the amount of \$4.52 million. Bond expenditures in 2019-20 include:

- Debt issuance costs from bond and premium proceeds in the amount of \$55,361
- Saguaro/CGMS project in the amount of \$98,867
- Facility improvements in the amount of \$85,976
- Safety & security in the amount of \$2,646,110
- Equipment/furniture in the amount of \$56,950

6.03 The Annual Financial Report (AFR) represents the financial activity for the 2019-2020 fiscal year as recorded by the District. A.R.S. 15-904 requires that the AFR be approved by the Governing Board and electronically submitted to ADE by October 15.

Mr. Leon provided a brief overview of the 2019-2020 Annual Financial Report (AFR). A printed copy of the revised AFR was provided to Board members prior to the meeting.

Mr. Mendez moved to:

“Approve the 2019-2020 Annual Financial Report and authorize its transmission to the ADE.”

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

Board member	In Favor	Against
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	X	
David Snider	X	
Jerrold Stabley	X	

7.01 The next regular meeting will be held on Tuesday, November 10, 2020, at 6:00 p.m.

8.01 Superintendent’s Report

Dr. Gonzales introduced Stacy Howell who will be replacing Brenda Tijerina as Director of Talent Acquisition & Employee Services.

Palo Verde achieved A+ Excellence. They will be celebrating with a drive-by parade and barbeque for students.

The district has had 600 families withdraw and reenroll into CGOLA.

Dr. Gonzales would like to sponsor a lunch for the custodial staff for all the new tasks they have taken on: new routines, products, procedures, moving furniture, etc.

The new website is up and running. It is more appealing/intuitive.

Mr. Snider adjourned the meeting at 7:02 p.m.

Respectfully submitted,

Date Approved: 11/10/20

President